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**Jay L. Cooper**



**Director, Civilian Resources and Business  
Affairs Division  
Office of the Assistant Secretary of the Navy  
(Financial Management and Comptroller)**



Mr. Cooper is currently responsible for reviewing, recommending and revising financial estimates for the Navy Working Capital Fund, civilian personnel, Information Technology, and contractor services for inclusion in the budget; to include justification of these estimates to OSD/OMB and the Congress. This equates to oversight of ~\$75 billion and ~197,000 personnel.

Mr. Cooper was appointed to the Senior Executive Service in April 2010. He has 20 years of Federal Service.

From Sep 2000 to April 2010, Mr. Cooper served as the Comptroller, Naval Facilities Engineering Command, Pacific where he was responsible for management and execution of appropriated and navy working capital funds in excess of \$650M per year covering over 4,000 employees. Span of control extended from Hawaii to Japan, Thailand, Diego Garcia, Singapore, Korea, Philippines, and Guam.

Prior to 2000, Mr. Cooper held Comptroller positions with several other Navy shore installations, specifically Naval Computer and Telecommunications Area Master Station Pacific, Naval Station Guantanamo Bay Cuba, and Naval Training Center Orlando, Florida.

Mr. Cooper holds a bachelor's of science degree in public administration from George Mason University. He is a recipient of three Meritorious Civilian Service Awards, one of which resulted from 12 months service in Al Anbar Province, Iraq as part of the Department of State's embedded Provincial Reconstruction Team initiative during 2007 to 2008. He is a member of the American Society of Military Comptrollers and is a Certified Defense Financial Manager.